

# Curriculum Committee

## Minutes of the April 8, 2016 Meeting

**Present:** Robert Beezer (Secretary), Peggy Burge, James Evans, Lisa Ferrari, Nick Kontogeorgopoulos (Chair), Chris Kendall, Pat Krueger, Julia Looper, Janet Marcavage, Gabe Newman, Kieran O'Neil, Alec Pankow, Elise Richman, Brad Tomhave.

**Visitor:** Lisa Hutchinson.

KONTOGEOURGOPOULOS called the meeting to order at 1:00 PM in the McCormick Room, welcoming all those present who were not still enjoying the warm spring day.

There were two preliminary announcements from the Chair. First, there will be an additional meeting next Friday, to provide enough cushion to close out various matters by the end of the year. Second, the Chair would appreciate Working Group end-of-the-year reports by Monday, May 2, 2016, so that he might get the Committee's year-end report to the Faculty Senate in a timely manner.

The minutes of the March 25, 2016 meeting were approved.

**Working Group 2 Report** MARCAVAGE brought forward one course for approval.

Seminar in Scholarly Inquiry I 193, *Digital Investigation of Literary Naturalism*, as proposed by Tim Lulofs (English, Humanities, and Honors). **Action:** Approved.

The Spring Calendar changes have been addressed in the Faculty Senate and are on the agenda for the next Faculty Meeting.

**Working Group 1 Report** EVANS reported that the faculty study portion of their review of the Artistic Arts Approaches core area has been completed.

As part of their review of course proposals for "unusual format courses," EVANS proposed an entire additional page to add to the course proposal forms currently being revised. This would obviate the current textbox reserved for this purpose. It was decided that in some situations the textbox would be insufficient, so the additional page will be requested for these courses instead.

**Working Group 3 Report** RICHMAN moved approval of the revised proposal (featuring 16 units) for the Bachelor of Music with Elective Studies Major. RICHMAN noted that TOMHAVE had said that Professor Keith Ward had achieved an "elegant solution." **Action:** Approved.

An extended discussion ensued around new guidelines for majors, minors and emphases in interdisciplinary programs. This was conflated with the working group's specific review of the proposal for an Interdisciplinary Asian Studies Minor. The necessity of language to require a gateway course in the early part of such curricula, and a capstone course at the end, provoked much of the discussion, along with the prescription of new guidelines in the midst of considering the Asian Studies proposal. TOMHAVE desired to more carefully consider the language for the number of units in an interdisciplinary major, so consideration of the guidelines will be carried over to the next meeting. EVANS noted that the language about the formation of an Advisory Board needed to be adjusted to reflect current practice.

**Working Group 4 Report** LOOPER brought forward one course for approval.

Connections 334, *Truth and Reconciliation in South Africa and Beyond*, for the KNOW graduation requirement, in addition to being a Connections course, as proposed by Poppy Fry (History).

**Action:** Approved.

The working group's review of guidelines for Special Interdisciplinary Major's resulting in a proposal very little changed from that formulated by the ad-hoc group last summer. One bullet point about not assembling a SIM as the union of existing curricula will move from the bottom of a list to the top. **Action:** Approved.

**Calendars** TOMHAVE moved that the 2019-20 Basic Calendar have Fall Semester begin on September 3, 2019, which will cause the semester to end on December 20, 2019, which is the latest possible date. **Action:** Approved.

TOMHAVE moved, on behalf of Student Financial Services, adjustments to the tuition refund schedule for the Summer 2016 semester. This would be "better for students." **Action:** Approved.

**Committee Documentation and Forms** KONTOTHEORGOPoulos proposed two alternatives for routing completed course proposal forms to the Committee, while preserving their electronic nature for their eventual home in the Associate Deans Office.

**Option 1** Proposer ticks a checkbox on the form to indicate that department chair(s) are aware of the proposal, and includes chairs(s) as a carbon copy on an email to the Committee.

**Option 2** Proposer emails the form to the department chair(s), who in turn forwards the message to the Committee as indicative of their awareness.

KONTOTHEORGOPoulos preferred Option 1, while FERRARI and EVANS felt Option 2 was more failsafe, given the positive action of the department chair. **Action:** Approved Option 2.

**Review of KNOW Course Proposals** KONTOTHEORGOPoulos, pursuant to discussion with ROGERS, proposed adding language to the Curriculum Statement about approval of courses meeting the KNOW graduation requirement (addition to Section III.H).

In accordance with the procedures used to evaluate and approve Core courses (see section IV.A. below), the Curriculum Committee will evaluate and approve KNOW proposals based on their adherence to the Guidelines, not the Learning Objectives.

It was explained that this was to clarify procedures and bring them in line with procedures for Core courses (which are distinct from graduation requirements). Consideration was carried over to the next meeting for lack of time.

The motion to adjourn was made by MARCAVAGE, professor of Art, at 2:03 PM. The next meeting of the full committee will be Friday, April 15 at 1 PM in the McCormick Room.

Respectfully submitted,  
Robert Beezer